

CONFIDENTIAL

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Ref: SEND/Primary and Early Year Transfer parent & carer

Date: 7 July 2015

Child's name

The new Special Educational Needs and Disabilities (SEND) reforms and how this will affect your child's current statement of special educational needs (SEN)

Dear parent/carers

As you may already be aware, since the 1 September 2014, under the new Children and Families Act 2014, Education, Health and Care Plans (EHCPs) replace Statements of SEN.

What does this mean for your child/young person?

The Government requires Local Authorities to consider all existing Statements of SEN and transfer them to EHCPs by 1 April 2018. Lincolnshire County Council's intention is to transfer all Statements of SEN for Lincolnshire children of preschool and primary school age during the 2015/2016 academic year.

How will the transfer review take place?

A SEND Keyworker will be allocated to each preschool and primary school aged child with a Statement of SEN. The SEND Keyworker will make contact with you before September 2015 to discuss the meeting and explain the transfer process to you. Generally, this will be at a time when the annual review would have taken place. Please be assured that it is our intent that your child's educational setting and the SEND Keyworker will work with you and your child as well as other professionals to ensure the transfer process runs smoothly.

The Local Authority will send you a notification of the meeting 2 weeks before the meeting date. The whole process, from start to finish, is intended to last 16 weeks. Your child's educational setting has also been sent this communication at the same time as writing to you regarding the transfer of statements.

Do we need to do anything now?

You do not need to do anything at this time. However you may wish to start talking to your child's school to ensure they are aware of all information, particularly medical reports, so that when the meeting happens all current information is discussed.

Where can I go for more support regarding this process?

We have arranged four events across the county. Please note, all these events are 5pm – 7pm

To book a place please e-mail BS_SEND@lincolnshire.gov.uk or call 01522 553332.

- For families within North Kesteven/South Kesteven
14th September - Wyndham Hotel, Toll Bar Road, Marston NG32 2HT
- For families within Boston /South Holland
14th September – Springfields, Camelgate, Spalding PE12 6ET
- For families within East Lindsey
21st September – Bannoalum School, Boston Road, Horncastle LN9 6DA
- For families within Lincoln/West Lindsey
28th September – Welton St Mary's Primary, Welton, Lincoln LN2 3LA

If you would like to speak to someone in the meantime within the Local Authority, please email:

- **East Lindsey:** EAL_SendLocality@lincolnshire.gov.uk
- **Lincoln & West Lindsey:** LWL_SendLocality@lincolnshire.gov.uk
- **North Kesteven & South Kesteven:**
NKSK_SendLocality@lincolnshire.gov.uk
- **Boston & South Holland:** BSH_SendLocality@lincolnshire.gov.uk

If you would like impartial information, advice and support on any aspects of Special Educational Needs and Disability, please contact Liaise (the SEND Information, Advice and Support Service in Lincolnshire), who have independently trained SEND advisers. Their contact details are: 0800 195 1635 or email iass@lincolnshire.gov.uk I have provided links to Lincolnshire's Local Offer where you can access information regarding SEND in Lincolnshire, a link to the Department for Education SEND Code of Practice and a parent friendly version of the SEND Code of Practice.

- <http://www.lincolnshire.gov.uk/parents/support-and-aspiration/sen-and-d-reforms/the-local-offer/>
- www.gov.uk/government/publications/send-code-of-practice-0-to-25
- www.gov.uk/government/publications/send-guide-for-parents-and-carers

Yours sincerely



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